**HONORABLE SCOTT A. WILSON** 117 West Duval Street

2019-2020 PRESIDENT City Hall, Suite 425

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**OFFICE OF THE CITY COUNCIL**

**ZOOM VIRTUAL NOTICE**

**April 2, 2020**

**(5:00 PM)**

**(ONLINE MEETING—NO PHYSICAL LOCATION)**

**April 6, 2020 11:30 AM**

**SPECIAL MEETING OF COUNCIL – ZOOM VIRTUAL MEETING**

**MEETING TIME:**  **11:30 A.M.**

**(Please join the meeting by 11:20 A.M.)**

Notice is hereby given that Honorable Scott A. Wilson hereby calls a Special Meeting of the Jacksonville City Council. The meeting will be held on **Monday, April 6, 2020, at 11:30 A.M., and will be hosted virtually through the Zoom.US- computer application app.** In an effort to encourage social distancing and in accordance with Gov. DeSantis’ Executive Order Number 20-69, “Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.”

**The purpose of the meeting is to address the items listed below, COVID -19, and other issues pertaining to the status operational needs of the City of Jacksonville thereto pertaining:**

*2020-200*

1. ***2020-200 Ord Apv & Auth Temporary Policy & Procedures for “Open Meetings” During the COVID-18 State of Emergency; Placing Such Policy on File w/Legislative Svcs; Providing for Waiver of C.R. 4.605 (Proxy Voting Prohibited), Pt. 6 (Voting), Chpt. 4 (Procedures), Council Rules, as to the Requirement that no Person other than a Council Member may record his/her vote; Providing for Waiver of C.R. 4.1101(Appearance Before Committee),Pt.11 (Appointments & Confirmations), Chpt. 4 (Procedures), Council Rules, as to the Requirement that each Appointee, Prior to Confirmation, Shall be required to Appear Before the Committee to Which Consideration of the Appointment has been Referred; Waiving any other Council Rule which may be in Conflict with the Policy & Procedures for the limited duration of the Emergency; Req. Emergency Passage Upon Intro (Johnston)(Introduced by CP Wilson)***

***4/06/20 CO Introduced: R***

1. ***Ordinance 2020-201 Ord Making certain Findings & Approp $9,000,000 from General Fund/GSD Fund Balance to establish a COVID-19 Small Business Relief & Employee retention Grant Program (“Program”) for eligible Small Businesses located in Duval County, with Maximum City Funding for the Program Anticipated to be $26,500,000 over the 6 Yr. Term of the Program; Providing a Carryover of Funds from Yr. to Yr. until such Funds are Expended or Lapse According to the Agreement; Apv & Auth the Mayor of his designee & Corp. Secretary to Execute & Deliver an Agreement (“Agreement”) with VYSTAR Credit Union (“VYSTAR”) to Administer the Program on behalf of the City in accordance with the Agreement, & otherwise take all necessary action to effectuate the purposes of the Agreement & this Ordinance; Providing for Annual Reports to City Council; Oversight by Finance & Admin Dept to Oversee the Grant Process & Program; Req. Emergency Passage Upon Intro (Sawyer)(Req of Mayor)4/06/20 CO Introduced: NCSPHS, F***
2. ***Ordinance 2020-179 ORD Concerning Continuation Grant: Approp $1,401,975.00 from Dept. of Homeland Security w/No City Match, to Provide Funding for FY 2019 Regional Catastrophic Preparedness Grant Prog (“RCPGP”) to Fund 2 Full-Time Prog Managers, Training Classes, Exercise Workshops & Purchase of Non-Capital Office Supplies & Operating Supplies; Auth RCPGP Award Documents btwn U.S. Dept of Homeland Security & City of Jax; Oversight by City of Jax Emerg Preparedness Div. Copy of bill found at*** [***https://jaxcityc.legistar.com/LegislationDetail.aspx?ID=4387783&GUID=094022A4-A576-4998-AD60-2EB512F4C7D9&Options=ID|&Search=0179***](https://jaxcityc.legistar.com/LegislationDetail.aspx?ID=4387783&GUID=094022A4-A576-4998-AD60-2EB512F4C7D9&Options=ID|&Search=0179)

**WAYS FOR THE PUBLIC TO ACCESS THE MEETING:**

1. Sign up for **Zoom. Type - Zoom.US – with Chrome Internet Browser**. **Go to: JOIN A MEETING On Dash Board** Information regarding the Zoom meeting ID and meeting password is listed below:

**Meeting ID: 354 083 536 Meeting Passwords: 095162.** (You can **LISTEN** to the meeting and **VIEW** the meeting this way.

**ALL PARTICPANTS WHO WANT TO PARTICIPATE IN LEGALLY REQUIRED PUBLIC**

 **PARTICIPATION MUST LOG IN WITH (It would be helpful to identify bill to be addressed)**

 Full Name – IE: Cheryl L. Brown 2020-0200

2. Watch it on your computer. Streaming site (or COJ streaming site):

 <https://www.coj.net/city-council/city-council-meetings-online>

3. **Joining a Zoom Meeting by phone:**

**Dial: 1 412 762 9988 - Meeting ID: 354 083 536# Password: 095162 (Local)**
**Dial: 1 646 568 7788 - Meeting ID: 354 083 536# Password: 095162 (Local); or**

## Find your local number: <https://zoom.us/u/ad9VNV3pHM>

**WAYS FOR THE PUBLIC TO PARTICIPATE IN LEGALLY REQUIRED PUBLIC HEARINGS OR PUBLIC PARTICIPATION ZOOM MEETING**

1. Refer to: City of Jacksonville Citizen Guide to Council Meetings (Attached)

2. Legal Name must appear on Zoom to be recognized by the Chair;

3.  **DO NOT** state your residence- address as this is not required in this forum – only state

 County and Zip Code

4. Timeframe set by Chairman – No more than 3 minutes per speaker.

5. The Timer will be viewable. Must be in “Gallery View” to see countdown; Sort those in

 meeting by going to “Participant” and typing in Timer.

6. Chairman will **“ONLY”** call on speakers using the **ELECTRONIC “RAISE HAND”** feature

 located within the Zoom App. This feature is found- Click on “Participants” scroll to the bottom

 click on “Raise Hand”… wait to be recognized. (Must have a Microphone, Video, and Speakers

 to participate with the function.)

## INSTRUCTIONS: JOINING A ZOOM MEETING BY DIAL-IN PHONE ONLY

1. Dial numbers provided above. If you dial a toll number, your carrier rates will apply.
2. You will be prompted to enter the [meeting ID](https://support.zoom.us/hc/en-us/articles/201362373-What-is-a-Meeting-ID-) – the  **Meeting ID: 354 083 536 Meeting Password: 095162**
3. If the meeting has not already started and [join before host](https://support.zoom.us/hc/en-us/articles/202828525-Join-Before-Host) is not enabled, you will be prompted to press **#** to wait if you are participant.
4. You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device or are a panelist in a webinar. **Press # to skip.**

If you join by computer or mobile device later, you can enter the Participant ID to bind your phone and device session together and show your video when you speak on the phone. To enter your participant ID once you are in the meeting, enter **#Participant ID#**on your phone.

**PHONE CONTROLS FOR DIAL-IN PHONE ONLY PARTICIPANTS**

The following commands can be entered via phone tones using your phone's dial pad while in a Zoom meeting:

* **\*6** - Toggle mute/unmute (While this is a function that is available the mute and unmute function will be controlled by the Host not the participant. To speak, the participant must use the \*9 function to be recognized.)
* **\*9** - Raise hand (Electronic Zoom feature that “Must” be used to be recognized by the Chairman to Speak)
* Refer to: City of Jacksonville Citizen Guide to Council Meetings (Attached)
* Legal Name must appear on Zoom to be recognized by the Chair;
* **DO NOT** state your residence- address as this is not required in this forum – only state

 County and Zip Code

* Timeframe set by Chairman – No more than 3 minutes per speaker.
* Phone in participate will be informed of remaining time.
* Chairman will **“ONLY”** recognize or call on speakers using the **ELECTRONIC “RAISE HAND”** feature located within the Zoom App \*9 … wait to be recognized. (Must have a Microphone and Speakers on phone to participate with the function.)

4. View the digital recording of the meeting later on this website under available archives- City Council click

 link: <https://www.coj.net/city-council/city-council-meetings-online>

It is important that you use one of the above remote ways to access the meeting; the Mayor has imposed rules on social distancing because of the COVID-19 Virus. If you have any problems or questions about gaining access to the meeting, please call **904 255 5193 Leave your name number and brief message**.

**WAYS FOR THE PUBLIC TO MAKE COMMENTS AT THE MEETING:**

1. You can email your comments to: CCMEETING04142020@COJ.NET
2. For some meetings, you will be able to call in to make a comment on the phone.

Many meetings, especially informational ones, may not have public comment.

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 to participate with the function unless using dial-in only instructions below.)

**ADA and TDD ASSISTANCE**

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days’ notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.

Please contact Jordan Elsbury, Director Intergovernmental Affairs, by email at JElsbury@coj.net or by phone at 904.255.5013 for questions pertaining to content about the Mayor Curry 2020-201 Economic Relief or 2020-179 Continuation Grant – Department of Homeland Security. All legislative inquires contact Jessica Matthews, Chief of Legislative Services at 904 255 5169 or JMatthews@coj.net. Please contact Dr. Cheryl L Brown, Director/Council Secretary at CLBrown@coj.net 904 255 5193 or refer to the information provided with the notice for specific contact information and/or details.

SAW/CLB/SC/SW/CM/JG/LC/clb

XC: Council Members/Staff Steve Cassada, Systems Information

Dr. Cheryl L Brown, Council Secretary Melanie Wilkes, Systems Information

Jessica Matthews, Chief of Leg. Svcs. Yvonne Mitchell, Research Assistant

 Crystal Shemwell, Sr. Manager Leg. Svcs. Peggy Sidman, Deputy General Counsel

 Paige Johnston, Assistant General Counsel Shannon Eller, Office of General Counsel

 Jason Gabriel, General Counsel Jeff Clements, Chief of Research

 Kristi C. Sikes, Chief of Administration CITYC@COJ.NET

 Electronic Notice Kiosk- 1st Floor City Hall Public Notice System-Council Webpage

 Kyle Billy, Council Auditor Kim Taylor, Asst. Council Auditor

 Carla Miller, Exec. Director- Ethics Commission Kirby Oberdorfer, Ethics Commission

 Philip Peterson, Principal Auditor Trista Carraher, Principal Auditor

 Carol Owens, City Council Katrina Fisher, Office of Council Director

 Mary Staffopoulos, Office of General Counsel Andrea Hartley-Myers, Ethics

 Media and Media Box File Copy